

APPENDIX O

IFDS Employer Supplies: Pre-Approved Items

Pre-approved items for T2025US to purchase using fund balance:

- Laptop computer, desktop computer, or tablet (one during life of the Innovations Waiver)
- Laptop bag
- Laptop computer protection
- Printer, scanner, fax machine
- Ink cartridges
- Paper
- Internet service through an annual plan
- Electronic health record system
- Locking file cabinet
- Computer applications: Microsoft Office Suite, Microsoft Word, Adobe Suite, QuickBooks, other accounting software
- Software protection (e.g., antivirus)
- Pens, pencils, highlighters
- File folders, tabs, labels, binders, sheet protectors
- Paper clips, Post-it notes, stapler, staples, claw staple remover
- Tape dispenser or tape
- Pencil sharpener
- Dry erase board, markers, eraser, cleaner
- Calendars
- First Aid kit, personal protective equipment, hand sanitizer

Employee-related costs:

- Training costs – Training requirements are based on a member's needs. Some examples are training related to seizures, diabetic care, and nutritional supports such as a G-tube; Alternatives to Restraint or NCI Plus training/instructor; CPR/First Aid; CPR instructor; blood borne pathogens/instructor; and medication administration/instructor. This list is not exhaustive, and additional training may be necessary.
- Instructor supplies or materials for training staff
- Applicant background checks
- Hepatitis B vaccines
- Tuberculosis (TB) tests
- Job posting advertisements
- COVID-19 tests
- Thermometers

Please note: Employers of Record can request items or services not included on this list by working with their care manager/care coordinator to submit a service authorization request (SAR) to Vaya's Utilization Management Team for clinical review.